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From: Toni L. Hiley

Subject: FS Prep/Support in Museum for NBC Interview

To:

Center for the Study of Intelligence
CIA Museum

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[redacted] - may we have a special cleaning for the museum in preparation for the filming on Saturday?
Here's what we need to do:

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- Have the electrician check that all the lights in OSS, Afghan Gallery Cold War, DI, DST are functioning. Replace any bulbs.
- Check the case lights in all cases: the first case in Afghan [redacted] - lights are out. There is a switch on top of case. Check first.
- Vacuum and dust all galleries
- Have window washers clean the outside of all casework thru out the museum OHB/NHB
- Dust TOPS of cases in [redacted] especially

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[redacted] and I will be at the museum storage facility on Wed. Call us there at [redacted] as needed.
[redacted] will be at HQS and can walk the galleries with anyone available. He has
keys to cases if needed. [redacted] will be in on Thursday. I will be available all day on Friday. Call us with
any questions and THANK YOU!! T

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Toni L. Hiley
CIA Museum Director

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CIA Museum Blog

CIA Museum Website

Hall of Honor

Potential Artifact Donation

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